

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, MARCH 3, 2014

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Seven (7) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; John McCrea; Richard Norris, William Piper, and David Gutshall.

Absent: Kingsley Blasco and Richard Roush.

*Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum & Instruction; Brandie Shatto, Director of Educational Technology; Richard Kerr, Business Manager; and Carol Kuntz, Board Minutes. Curtis Garland, The Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE FEBRUARY 18, 2014 REGULAR BOARD MEETING MINUTES, AND THE FEBRUARY 18, 2014 COMMITTEE OF THE WHOLE MEETING MINUTES, AND THE FEBRUARY 18, 2014 BUILDING AND PROPERTY MEETING MINUTES.

Motion by Norris, seconded by Barrick for approval of the February 18, 2014 Building and Property Meeting Minutes; the February 18, 2014 Committee of the Whole of the Board Meeting Minutes; and the February 18, 2014 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea. Motion carried unanimously.

7 – 0

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IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Shania Radabuagh and Samuel Tigyer presented the student report.

[Student report is attached.](#)

V. PAYMENT OF BILLS 2013-2014

General Fund	\$	1,222,120.61
Capital Projects	\$	7,204.35
Cafeteria Fund	\$	100,688.97
Student Activities	\$	<u>15,893.10</u>
Total	\$	1,345,906.93

Motion by Gutshall, seconded by Norris for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills for 2013-2014 as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea. Motion carried unanimously. 7 – 0

VI. READING OF CORRESPONDENCE

VII. RECOGNITION OF VISITORS

April Messenger, Sam Tigyer, Dan Tigyer, Julie Tigyer, Bill Beck, and Curtis Garland.

VIII. PUBLIC COMMENT PERIOD

Rev. William Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

IX. STRUCTURED PUBLIC COMMENT PERIOD

X. OLD BUSINESS

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XI. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Per Diem Substitute Teachers

Katelin Bittinger	Elementary Education
Tyra Hoffelt	PreK-4/Special Education

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list as presented.

(ACTION ITEM)

2) Resignation – Barry Monismith

Mr. Barry Monismith will be resigning from his position as a Middle School custodian, retroactive to February 25, 2014.

The administration recommends that the Board of School Directors approve Mr. Monismith's resignation as Middle School custodian, retroactive to February 25, 2014.

(ACTION ITEM)

3) Resignation – Stacey Goodyear

Mrs. Stacey Goodyear will be resigning from her position as Athletic Secretary for the purpose of retirement, effective August 31, 2014.

The administration recommends that the Board of School Directors approve Mrs. Goodyear's resignation for the purpose of retirement as Athletic Secretary, effective August 31, 2014.

(ACTION ITEM)

4) Leave Without Pay – Amy Wetzel

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Amy Wetzel is requesting one half day leave without pay for Thursday, April 24, 2014.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

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XI. NEW BUSINESS (. . .continued)

(ACTION ITEM)

5) Newville Quiz Bowl Coaches

Ms. Suzanne Brazeau and Mr. Jason Shover have been recommended to serve as Quiz Bowl Coaches for the 2013-2014 school year for the Newville Elementary School Quiz Bowl Team.

The administration recommends that the Board of School Directors appoint Ms. Suzanne Brazeau and Mr. Jason Shover as Quiz Bowl Coaches for the 2013-2014 school year at Newville Elementary School and establish their compensation for this position based on the current contract between the Big Spring Education Association and the Big Spring School District.

VOTE ON XI., NEW BUSINESS, A-1 – A-5, PERSONNEL CONCERNS

Motion by Barrick, seconded by Norris to combine and approve Items A-1 through A-5 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea. Motion carried unanimously. 7 – 0

XI. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Judy Breneman	\$1,311.00
Marsha Stellfox	\$ 600.00
William Wonders	<u>\$1,311.00</u>
	<u>\$3,222.00</u>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea.. Motion carried unanimously. 7 - 0

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XI. NEW BUSINESS (. . .continued)

(ACTION ITEM)

C) Updated Policy

The administration has submitted the updated policies listed and the copies are included with the agenda.

**137 Home Education Program
215 Promotion and Retention**

The administration recommends that the Board of School Directors approve the policies as presented.

Motion by Norris, seconded by Swanson to approve the recommended as amended above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea.
Motion carried unanimously. 7 – 0

(ACTION ITEM)

D) 2014-2015 Capital Area Intermediate Unit General Operating Budget

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2014-2015 school year is included in the agenda. A copy of the proposed budget was provided to the members of the Board of School Directors at the February 18, 2014 Board meeting.

The administration recommends that the Board of School Directors approve the Capital Area Intermediate Unit's 2014-2015 General Operating Budget as presented.

Motion by Norris, seconded by Barrick to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea.
Motion carried unanimously. 7 – 0

Mr. McCrea asked if all school district need to pass this budget.

(ACTION ITEM)

E) Proposed 2014-2015 School District Calendar

The administration drafted a proposed school district calendar for the 2014-2015 school year, and copies of the proposed calendar were provided to the Board of School Directors at the February 18, 2014 board meeting.

Additional copies have been included with the agenda.

The administration recommends that the Board of School Directors approve the proposed 2014-2015 school district calendar as presented.

Motion by Norris, seconded by Barrick to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Piper, Norris, and McCrea. Voting: No: Barrick. Motion carried. 6 - 1

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XI. NEW BUSINESS (. . .continued)

(ACTION ITEM)

F) Chromebook RFP

The Technology Department, in concert with the Chromebook Planning Committee, developed a request for proposal to use in purchasing the Chromebooks for secondary grades. This RFP sets the criteria for the device and accessories and establishes a competition within existing state or federal contracts for the lowest price. A copy of the RFP is included in the agenda. This purchase would be for the 2014 – 2015 budget with delivery in July & August 2014.

The administration recommends that the Board of Directors approve the release of the Chromebook RFP as presented.

Motion by Norris, seconded by Barrick to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea.
Motion carried unanimously. 7 – 0

(INFORMATION ITEM)

G) Updated Policy

The administration has submitted the updated policy listed for Board review.

246 Student Wellness

The updated policy will be an action item on March 17, 2014 Board Agenda.

XII. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XIII. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted and no report was offered.

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C. Vocational-Technical School – Mr. Wolf/Mr. Piper

Cumberland Perry Vo-Tech will probably enter into an agreement with Penn Tech for dual enrollment courses. The courses will be Diesel Program, Computer Information, and Auto Collision. The cost would be \$2500 per course. Mrs. Franklin, Principal at vo-tech will be retiring. We are accepting applications.

D. Buildings and Property Committee – Mr. Barrick

The Building and Property Committee recommends that the Board of School Directors approve the Middle School Tunnel Dehumidification construction documents as present by Mr. Tobie Wolf and approves their releases and advertisement for bid.

Motion by Barrick, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea. Motion carried unanimously. 7 – 0

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered. A Budget Committee meeting will be held at 6:00 pm on March 17th prior to the Regular School Board Meeting.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered. The CAIU is trying to enter into an agreement for on-line courses. Edition learning will continue to provide the on-line courses. There will be no interruption in services.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted and no report was offered.

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XI. SUPERINTENDENT'S REPORT

1. **School Calendar 13-14** - What we are looking at right now would be two Act 80 days for the District. The Board would need to apply for the Act 80 days. At the March 17th Board Meeting, I will provide an administrative recommendation in order for us to submit this request to the state.
2. **Ninth Grade Program with the Vo-tech** – Three school districts are interested in participating in a ninth grade program at the vo-tech. It is West Shore, Cumberland Valley, and Big Spring. I need to let the Board know that our ninth graders will not be eligible for vocational reimbursement. We have written a letter of appeal to the acting Secretary. Cumberland Perry NOCTI rate is third in the state.
3. **Musical** – This Thursday, Friday, and Saturday will be the High School Musical, Beauty and the Beast. I would like to invite Board members to attend the show.

XII. BUSINESS FROM THE FLOOR

There was no business from the floor.

XVI. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XVII. ADJOURNMENT

Motion by Norris, seconded by Barrick to adjourn the meeting and to executive session to discuss personnel and negotiation issues. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and McCrea. Motion carried unanimously. 7 – 0

The meeting was adjourned at 8:21 PM.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, March 17, 2014